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October 29, 2008

TO: Each Health Deputy

FROM: Jonathan E. Fielding, M.D., M.P.H.
Director and Health Officer

SUBJECT: **NOTIFICATION FROM THE DEPARTMENT OF PUBLIC HEALTH (DPH) OF MINISTERIAL AMENDMENT TO COOPERATIVE AGREEMENT 08-024 FROM THE UNITED STATES ENVIRONMENTAL PROTECTION AGENCY (USEPA) FOR FISH CONTAMINATION INSPECTION, OUTREACH, AND EDUCATION**

On May 20, 2008, the Board approved the above-referenced Agreement Number 08-024, providing funding to the Environmental Health Division in the amount of \$30,007 per year for a three year period, and delegated authority to the Director of the Department of Public Health to execute amendments to increase funding by up to 25 percent subject to review and approval of County Counsel and the Chief Executive Office and notification of the Board offices. However, an oversight by USEPA occurred while processing the agreement. The agreement should have provided yearly funding of \$31,806.

Therefore, this is to notify you that the Director has executed a ministerial amendment that corrects the award for Fiscal Year (FY) 2008-09 of \$30,007 to now read as \$31,806. The total award from USEPA for the three year period of performance (May 20, 2008 through June 30, 2011), previously estimated to be \$90,021; has been revised to now read \$95,418.

County Counsel and the Chief Executive Office have reviewed and approved the ministerial amendment.

If you have any questions, or need additional information, please let me know.

JEF:rdt

c: Chief Executive Officer
County Counsel
Executive Officer, Board of Supervisors

Rdt:00725